

**Memorandum of Understanding**  
**between**  
**THE BOARD OF TRUSTEES OF TRABZON UNIVERSITY, TÜRKİYE**  
**and**  
**Kyrgyz-Turkish Manas University, Kyrgyz Republic**

In accordance with a mutual desire to promote activities between our two universities, Kyrgyz-Turkish Manas University (KTMU) and Trabzon University (TRU), agree to the following statement of intent on cultural, educational and research cooperation.

Cooperation and development of activities may extend to any fields and subjects in which the two universities may identify shared interests. Cooperation in specific areas may be designated by mutual consent and incorporated into specific additional agreements upon signature by the appropriate university and other authorities.

The two universities agree to the following general areas of interest and cooperation:

1. The exchange of scholars and scientists to conduct research of mutual interest.
2. The exchange of professors for lectures and short term visits.
3. Invitations to scholars for participation in conferences, symposia and instruction.
4. Exchange of information, academic materials and publications in fields of mutual interest.
5. Facilitating the mobility of students, through exchange and visits, between the two universities.

Both parties agree that all financial arrangements necessary to implement this Memorandum of Understanding or any subsequent agreement must be negotiated according to the regulations of each university and depend on the availability of funds. Both parties recognize that this Memorandum of Understanding establishes a foundation of mutual understanding and interest and does not in itself entail any financial obligations for either university.

If both universities elect to enter into a Research Collaboration, the parties shall discuss in good faith the terms and conditions of such an agreement and shall endeavor to reach a mutually acceptable set of terms and conditions to govern such Research Collaboration, including terms and conditions related to funding, scope and intellectual property created during the course of such research.

This document is in no way intended to create legal or binding obligations on either party. It serves only as a record of the parties' current intentions to enhance the relationship of the Institutions going forward.

Before any of the activities set out in this Memorandum of Understanding are implemented, the Institutions must enter into agreement(s) (separate from this Memorandum of Understanding) with each other which will detail the specific form and content of the activities and address the responsibilities and rights of each Institution in relation to those activities. The Institutions agree to negotiate the terms of any such agreement(s) in good faith and for the purposes of enhancing the relationship of the Institutions.



## 1. SCOPE OF COLLABORATION

*1.1. General Scope.* Each institution may offer to the other opportunities for activities and programs, such as teaching, research, exchange of faculty and students, and staff development that will foster a collaborative relationship.

*1.2. Specific Activities.* Specific activities and programs implemented under authority of this MOU shall be subject to availability of funds and the approval of each institution's authorized representatives. The institutions contemplate implementation of programs or activities such as: (a) joint educational, cultural, and research activities; (b) exchange of faculty members and advanced graduate students for research, lectures, and discussions; (c) organization of joint academic activities such as academic conferences, cooperative lectures, special short training courses, seminars and symposia; (d) exchange of academic materials, publications, and other information; and (e) special, short-term academic programs.

*1.3. Separate Agreements.* Prior to initiating any specific activity or program, the parties will negotiate and enter into a separate agreement (Letter of Intent or Activity Agreement), signed by each party's authorized signatory, describing the terms of the arrangement, including the budgets. Each party will designate a Liaison Officer to develop and coordinate specific activities or programs.

*1.4. Student Exchange Limitations.* While advanced graduate and professional students may participate in cooperative activities as proposed in Article 1.2 above to conduct collaborative or independent research, this MOU does not provide for the exchange of undergraduate or graduate students who propose to enroll in classes and earn academic credit at the host institution. To implement student exchanges, the parties must enter into a separate agreement stipulating details of credit transfer, fees and participant qualifications prior to initiating the exchange of students or the acceptance of applicants as international non-degree students at either institution.

*1.5. Fees and Expenses.* Applicants shall demonstrate that they have adequate funds to cover any necessary expenses during their stay at TRU. TRU shall bear no responsibility for providing funds to any visiting international student or researcher for any purpose. Applicants from Partner University must follow Partner University's policies and procedures as necessary to apply for the Visiting International Student Program or the Visiting International Research Program at TRU. Visiting international students and researchers shall be responsible for their own financial support including, but not limited to, the cost of tuition and fees, health insurance, transportation, housing and living expenses, including the cost of any dependents that accompany them. The cost of books and related instructional materials, as well as any other incidental expenses arising from their stay, shall also be their own responsibility.

## 2. RENEWAL, TERMINATION AND AMENDMENT

*2.1. Duration.* This MOU shall remain in force for five years from the date of the last signature. Either party may terminate this MOU by providing 60 days' advance written notice to the other party.

*2.2. Extension and Renewal.* The parties may extend or renew this MOU by agreement, confirmed in a written amendment signed by each party's authorized signatory.

*2.3. Amendments.* No amendment of the terms of this MOU will be effective unless made in writing and signed by each party's authorized signatory.

## 3. GENERAL MATTERS

*3.1. Use of Names.* Except in promoting the activities proposed in Article 1.2 above among its faculty and students, neither party may use the name of the other party in any form of advertising or publicity without express written permission. The parties must seek permission from one another by submitting the proposed use, well in advance of any deadline, to the liaison officers designated in Article 3.2 below.

*3.2. Notices.* The parties must give all notices under this MOU in writing via one of the following methods: (a) confirmed facsimile transmission; (b) postage prepaid registered or certified mail, return receipt requested; or (c) commercial overnight carrier. All communications must be sent to the





addresses set forth below or to such other address designated by the parties by written notice. Notices are effective upon receipt.

3.3. *Binding Obligations.* With the exception of Articles 2 and 3, this MOU is not intended to create any legally binding obligations on either institution but, rather, is intended to facilitate discussions regarding general areas of cooperation.

3.4. *Authorized Signatories.* Each party represents that the individuals signing this MOU have the authority to sign on its behalf in the capacity indicated.

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FOR THE BOARD OF TRUSTEES  
OF TRABZON UNIVERSITY

Prof. Dr. Emin AŞIKKUTLU, Rector

  
12.02.2025

FOR THE KYRGYZ-TURKISH MANAS  
UNIVERSITY

Prof. Dr. Alpaslan CEYLAN, Rector

  
