



## **MEMORANDUM OF UNDERSTANDING**

**BETWEEN**

**KHAZAR UNIVERSITY (BAKU, AZERBAIJAN)**

**AND**

**KYRGYZ-TURKISH MANAS UNIVERSITY (BISHKEK, KYRGYZSTAN)**

### **1. Preamble**

- 1.1. Khazar University, Baku, Azerbaijan, and Kyrgyz-Turkish Manas University Bishkek, Kyrgyzstan (hereinafter referred to as 'Parties') are willing to enter a closer cooperation in the development of education services to their students and scholars, via establishing this Memorandum of Understanding (hereinafter referred to as 'MoU').
- 1.2. The purpose of this MoU is to promote and expand internationalization of studies and research, international understanding, positive partnership, development, and friendship as well as stimulate and support educational, professional, and intercultural activities and projects among students and staff of the two institutions of higher education as well as respective local communities. Furthermore, this MoU sets forth and describes some general and specific aspects of the agreement, with the understanding that based on a regular review of activities, the document in both its general and specific content may be revised with the mutual consent of Khazar University and Kyrgyz-Turkish Manas University.
- 1.3. Focusing but not limited to a broad multi-disciplinary area as associated academic sub-fields of study and research, the Parties have identified a range of general activity areas of mutual interest and concern, and they are as follows:
  - a. Student exchange programs
  - b. Faculty/staff exchange programs
  - c. Visiting scholars/tutors
  - d. Scholarly workshops (online included)
  - e. Cross-cultural exchange programs
  - f. Cooperative/collaborative research projects
  - g. Cooperative (joint and double) degree programs
  - h. Joint summer schools' programs at respective campuses
  - i. Short-term training programs/projects and service-learning programs
  - j. Cooperative and exchange lecturing plans and lecture content, conferences, and seminars
  - k. Academic co-supervision of graduate/post-graduate students



1.4 Both institutions realize that, in general, the English language is designated as the preferable language of instruction for prospective exchange, training and supervising programs at both locations.

1.5 Both institutions understand that this MoU is not exclusive, and each Party is permitted to enter into other such agreements with other universities.

## **2. Term and Termination of the MoU**

The term of this MoU shall be five academic years (2024-2025 through 2028-2029). Each academic year shall begin with the Fall Semester and shall consist of the Fall (First), Spring (Second), and the Summer Session, if available. The MoU may be renewed for additional periods by written agreement of the Parties, signed by the official representatives of each of them, prior to the end of the initial five-year term (or any subsequent extension of the MoU). During the initial five-year term (and subsequent extensions, if any), the Parties shall consult, at least, annually to discuss the cooperation programs, any problems that have arisen, and opportunities for improvement. Either party may terminate this MoU at any time (during the initial five-year period or any extension period) by giving written notice, signed by the official representative of the terminating Party, prior to January 31 of any year, with the termination taking effect at the end of the Spring Semester or Summer Session of that year, as specified in the notice.

## **3. Contact Person**

Because of the desirability of implementing MoU activities in a systematic manner Kyrgyz-Turkish Manas University and Khazar University will designate a contact person assigned with the responsibility of coordinating MoU activities in general terms. For Kyrgyz-Turkish Manas, it will be Director of International Relations Office, Dr. Kadri AĞGÜN. For Khazar University, it will be Head of the International Affairs Office, Fatima Velieva.

## **4. Scope of Co-operation**

While a wide range of projects may be identified within the MoU, sharing educational experiences between students and staff of the two institutions are likely to comprise most of them. Therefore, the following item pertaining to staff and student exchanges is addressed as the specific field of cooperation. Any other programs will be addressed under separate written agreements between the two institutions, or addendums to this MoU.

## **5. Student/Faculty/Staff Exchange.**

5.1 Both Parties are committed to establishing the student exchange on *bachelor, master, and doctoral levels*. Such exchanges may be for short issue-specific courses or longer periods of up to one academic year. The Parties agree to sign a separate annual student and staff exchange plan.

5.2 The faculty/staff of a Party under the terms of the MoU may participate in a variety of activities at the other Party.

5.3 Such activities may include faculty exchange for instructional and/or research activities for short term or extended periods of time; conducting conferences, seminars and/or lecture series; providing professional expertise as consultants on special projects within the institutions; exchange of short term visits for exploration of further development activities between the two institutions; developing activities within mutually interesting education and research areas and related subjects in the community, in which the Parties are located; and other activities as may be identified during the term of the MoU.



5.5 The undersigned Parties are also committed to consider their partnership for any further exchange projects supported by their respective national governments and international authorities.

**6. Academic supervision and projects**

6.1 Both Parties, being research-oriented organizations, express their strong interest in development of under-graduate and post-graduate studies; encourage appointment of academic co-supervisors from the other Party for their master and doctoral students; promote joint applications for different academic projects.

6.2 Academic results/research generated because of such cooperation should be published by/bear the names of both Parties.



**Prof. Dr. Hamlet Isaxanli**

Founder of Khazar University,  
Chairman, Board of Trustees and  
Directors



Date: \_\_\_\_\_



**Prof. Dr. Alpaslan CEYLAN**

Rector

Date: \_\_\_\_\_